

STUDIO POLICIES AND PROCEDURES

A 1/3 of the Wedding Package Price is due with a signed contract to reserve the wedding date. An additional 1/3 is due two (2) weeks prior to the wedding date and the balance is due before the images are released online for viewing.

A Pre-Wedding meeting with both the bride and groom is planned 2-3 weeks prior to the wedding (if possible). This meeting is an opportunity to discuss specific details about your wedding day. A list of names of the Bridal Party and relatives is requested at this time. (Please download the photo worksheet from my website).

Images will be posted online approximately 4-8 weeks after your wedding day.

Additional Photographic fees will be billed at \$500.00 per hour and are due with the final balance.

The Bridal albums will be finished and delivered 12-16 weeks from the date the order was placed.

All shipping and handling charges will be billed to the bride and groom.

All deposits are non-refundable if the wedding is cancelled.

All images are copyright protected and cannot be reproduced in any way.

Nancy A. Cole (Photographer) Signature

Client Signature

Date